



# PERINTON AMBULANCE

*Est. 1965*



## **Request for Proposals**

### *2019 Lawn Care & Landscape Maintenance*

Perinton Ambulance, located at 1400 Turk Hill Road in Fairport, NY, is seeking contract bids for the lawn care and landscaping maintenance of the property as outlined in this RFP.

The primary emphasis of this contract is to ensure a quality lawn care and landscaping maintenance program, provided by one or more experienced, qualified contractor(s), to protect and maintain Perinton Ambulance's property while controlling costs associated with the program. All bidders should be aware that this property is highly visible to residents and passersby. Perinton Ambulance is looking for a partner that represents continued professionalism, consistent deliverables, and exceeding the agreed upon services.

Any contractor submitting a proposal for services must be experienced, licensed, insured, and competent to provide the specified services. Contract pricing must be as outlined, and bids for services clearly outlined in the bidders submission. The contract start date shall be **May 06, 2019** and contractor(s) should be prepared to perform the duties as outlined on that date.

It is the bidder's responsibility to request clarification for any requirement in this RFP; any such request shall be made in writing by email. All questions about the RFP will be accepted until 5:00pm on April 3, 2019 and must be submitted via email, directed to Rick van den Berge for response at [rvandenberge@pvac.org](mailto:rvandenberge@pvac.org).

**Sealed bids are due no later than 5:00 PM, Friday April 12, 2019 by mail or in person to:**

**Perinton Ambulance  
Attn: Rick van den Berge  
1400 Turk Hill Road  
Fairport, NY 14450**

***Faxed or emailed bids will not be accepted.***

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The successful bidder will be notified via mail and/or email no later than Monday, April 15, 2019 by close of business. The selected contractor(s) shall provide all personnel, equipment, machinery, tools, vehicles, fuel, transportation, and insurance documentation necessary to meet the contractual requirements as stated in this RFP.

Perinton Ambulance accepts no obligation for costs incurred by prospective bidders in anticipation of receiving an award pursuant to this RFP. Proposals become the property of Perinton Ambulance.

If it becomes necessary to amend any part of the RFP, an amendment shall be provided via the agency website. All amendments to the RFP shall be in writing and provided by Perinton Ambulance or an authorized agent.

**Perinton Ambulance reserves the right to withdraw this RFP, at its sole discretion, from any or all contractors at any time.**

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## **2019 Lawn Care & Landscape Maintenance**

### Scope of Work

1. Lawn care and landscape maintenance
  - i. Cut grass in all public lawn and landscaped areas of the property to maintain a well groomed appearance. Cutting shall be performed on a weekly basis (more or less frequently based on growing condition and approval of the Perinton Ambulance) from May 06 through October 12. Grass cutting shall also include:
    - i. Weed eating and edging
    - ii. Cleanup of excess grass by using blowers/rakes to remove cuttings from roadways or sidewalks
    - iii. Trimming around all trees, rocks, beds and buildings
2. Fertilization of lawns if deemed necessary shall consist of:
  - i. Pre-emergent & fertilizer
  - ii. Summer weed & feed
  - iii. Early fall weed & feed
3. Weeding & Bed maintenance shall be done weekly as necessary. This shall include removal of weeds, grass and debris from all plant beds (including rock areas) on a bi-weekly basis. Pruning of shrubbery shall be performed as needed to maintain a well-manicured appearance.
4. Pruning of trees shall be performed on an annual basis, primarily in the fall season, but on an "as needed" basis when considered necessary by the contractor. Extra expenses for the annual pruning such as rental of equipment, shall be at Perinton Ambulance's pre-approved expense and must include a signed work order.
5. Spring cleanup shall consist of:

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- i. Removal of all leaves and debris from plant beds and lawn in common areas.
  - ii. Edging of beds and borders
  - iii. Re-mulching of landscape beds and around trees noted in the common areas. Mulch will be approximately 1"- 2" in depth and spread evenly from base of tree trunk approximately 2'6".
  - iv. These services will be scheduled to be performed between May 5 and 15 2019
6. Fall cleanup
- i. The cleanup will begin no later than October 31st
  - ii. This service consists of a one-time cleanup of all leaves from beds, under shrubs, and lawn areas.
  - iii. Contractor shall apply herbicides and/or pesticides on an "as needed" basis based upon the condition of lawns and shrubs to prevent loss/dying of plants, trees and lawn areas.
7. Contractor shall monitor all public lawn and landscaping areas, and notify Perinton Ambulance's representative of needed property repairs and replacements.
8. Contractor shall be responsible for providing and maintaining all necessary equipment and tools such as blowers, trimmers, mowers, edgers, etc. to perform the lawn care and landscaping duties.
9. The Contractor shall be responsible for the cost of pesticides, herbicides, fertilizer, mulch, shrubs, plants, trees and parts required for general maintenance.
10. The Contractor will furnish any additional services requested by Perinton Ambulance as needed on a time and materials cost basis.

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